2017/2018 Satisfactory Academic Progress Appeal

Federal Student Aid Programs

Please Note: The Financial Aid Office will not review incomplete appeals. You must **complete all steps** of the appeal form. Please carefully read the directions for each step. MGCCC Financial Aid will not consider incomplete appeal forms or appeals submitted without documentation of extenuating circumstances. You will be notified of the approval or denial of your appeal via your MGCCC e-mail account and Web Services. The College's Satisfactory Academic Progress (SAP) Policy can be found online at mgccc.edu and in MGCCC catalog also available online.

Student's Name _____ **Student's GCID (M#)** _____

Semester of Appeal ☐ **Fall 2017** ☐ **Spring 2018** ☐ **Summer 2018**

1. Please discuss the specific extenuating circumstances that **prohibited successful completion of credits attempted** as outlined by MGCCC's SAP policy. Examples of extenuating circumstances include, but are not limited to, serious injury and/or illness, accident, death of an immediate family member, divorce, incarceration, loss of transportation, and military service. Examples of circumstances that **are not considered** extenuating include, but are not limited to, "I need six hours to graduate" and "I did not try." **MGCCC FINANCIAL AID WILL NOT REVIEW APPEALS THAT FAIL TO DISCUSS EXTENUATING CIRCUMSTANCES.** (Attach additional pages if necessary)

Mississippi Gulf Coast Community College is an Equal Opportunity Employer and welcomes students and employees without regard to race, religion, color, national origin, sex, age or qualified disability in its programs and activities. For further information, contact the Equal Employment Opportunity Officer at a Mississippi Gulf Coast Community College Campus, Center or the District Office. Compliance is coordinated by the Associate Vice President of Administration, P.O. Box 609, Perkinston, Mississippi 39573, telephone number 601-928-6672, email address compliance@mgccc.edu.

2. Attach documentation of the extenuating circumstances that prohibited successful completion of credits attempted during the period specified in Step 1. Examples of documentation include, but are not limited to, medical records, death certificates, obituaries, police and/or accident reports, divorce agreements, letters from professional counselors/pastors/attorneys, court orders, and military forms. **APPEALS WITHOUT DOCUMENTATION WILL NOT BE REVIEWED AND WILL BE DENIED.**

3. Please discuss how the circumstances provided in Step 1 have improved in a way that will not affect successful completion of your college degree.

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4. Meet with your advisor or a counselor to complete and sign a Graduation Plan or Graduation Checklist. List all coursework needed in order to complete a degree at MGCCC or transfer to a college or university. Include all courses in progress for the semester for which you are submitting this appeal. All classes must apply toward your program of study, and no coursework may be repeated unless a higher grade is needed to graduate.

At the end of each semester, the student must meet SAP requirements and/or successfully following the above graduation plan. Students following a graduation plan must have a cumulative 2.0 GPA at the end of each probationary semester. Students who do not to meet these conditions will be placed on Financial Aid Suspension.

I (the student) certify that all of the information on this form and included as documentation is true and complete to the best of my knowledge. I understand that if I purposely give false or misleading information as part of this request that I may lose my financial aid and be subject to a $20,000 fine, a prison sentence, or both.

_____ _____

Student's Signature Date

Attempted Hours: _____ Completed Hours: _____ Completion %: _____ GPA: _____

Approved _____ Denied _____

Comments _____

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