



Military Services Center Check List

All new MGCCC students requesting to use GI Bill benefits are required to:

- Complete an online Application for Admission.
- Submit an **official, final** high school transcript or high school equivalency transcript (freshman only).
- Submit official military transcript (if applicable).
- Submit all official college/school transcripts (if applicable).
- Submit ACT scores or schedule an Accuplacer test by visiting https://www.mgccc.edu/assessment_centers/ and choosing your campus (freshman only).

*Transcripts can be sent electronically via e-script or mailed to the appropriate campus:

JD Campus

ATTN: MGCCC Admissions
and Records
2226 Switzer Road
Gulfport, MS 39507
jd.admissions@mgccc.edu

JC Campus

ATTN: MGCCC Admissions
and Records
P. O. Box 100
Gautier, MS 39553
jc.admissions@mgccc.edu

Perkinston Campus

ATTN: MGCCC Admissions
and Records
P. O. Box 548
Perkinston, MS 39573
pk.admissions@mgccc.edu

George County Campus

ATTN: MGCCC Admissions
and Records
P. O. Box 77
Lucedale, MS 39452
pk.admissions@mgccc.edu

- Complete a Change of Place of Training form (22-1995 (22-5495 for Chapter 35) online at www.vets.gov** If you have attended other colleges or universities since you last attended MGCCC or if you attended another MGCCC campus.
- Students using Chapter 31 must submit a 28-1905**, Authorization/Certification of Entrance or Re-Entrance into rehabilitation and certification of status (this document is obtained from your Voc-Rehab and Employment Counselor).
- Select a specific program of study or major and make course selections from that degree plan.
- Complete the application for VA education benefits on www.vets.gov and submit a copy of your Certificate of Eligibility (COE) Letter from VA, which provides information concerning GI Bill approval to the Military Services Center. If you have any questions contact the VA Regional Office at 1-888-442-4551.

NOTE: The Certificate of Eligibility **must be turned in** to the MGCCC Military Services Center before the certification process can be completed. Benefits will not be applied and the student will be responsible for tuition and fees if a COE is not received.

- After you have a class schedule, complete and sign the Verification of Enrollment form in the Military Services Center.
- Secure payment of tuition & fees with primary campus Business Office. Students receiving Chapter 33 (Post 9-11) benefits will need a Deferment Form completed by a VA School Certifying Official in Military Services Center.

Guest or Transient Students:

- Request a Guest or Transient Student Approval Letter from the parent or degree granting institution's Veterans Services Office and submit it to the MGCCC Military Services Center on the appropriate campus. Form must include:
 - List of approved courses
 - Student name
 - Social security number
 - Chapter information
 - Contact information for Veteran Services
 - Signature of VA Certifying Official at Parent School

****ATTENTION VA STUDENTS****

THE FOLLOWING WILL IMPACT YOUR FINANCIAL GAIN:

- **Taking all online or hybrid classes** will cause you to receive only half of the approved BAH
- **Remedial/developmental classes taken online or hybrid are not eligible for certification.**
 - this consists of “beginning” or “intermediate” courses
- **Taking nursing classes:** students may not receive full amount of BAH
 - these are short term classes and do not add up to full-time status
- **Taking non-traditional classes**
 - any class not considered full-term

WHAT CAUSES STUDENT DEBT

- **Changing your schedule after classes start**
- **Receiving a tuition scholarship that was not reported**
- **Taking classes not on your degree plan**
- **Retaking classes you passed with a “D”**
- **Taking a remedial class online or as a hybrid**

Students are responsible for making sure the classes you are enrolled in are required for your degree plan!

For detailed information concerning BAH, book stipend, or eligibility for benefits: contact the **VA Regional Office at 1-888-442-4551 or visit the website at www.vets.gov.**

Military Services Centers

Jefferson Davis
228-897-3859
Jd.va@mgccc.edu

Perkinston Campus
601-928-6325
pk.va@mgccc.edu

Jackson County
228-497-7636
Sheila.lowery@mgccedu

George County
601-766-6426
gc.va@mgccc.edu