

2022-2023 Satisfactory Academic Progress Appeal Federal Student Aid Programs

PLEASE READ: The Financial Aid Office will not review incomplete appeals. You must complete all steps of the appeal form. Please carefully read the directions for each step. MGCCC Financial Aid will not consider incomplete appeal forms or appeals submitted without documentation of extenuating circumstances. You will be notified of the approval or denial of your appeal via your MGCCC email account and Web Services. The College's Satisfactory Academic Progress (SAP) Policy can be found online at mgccc.edu and in MGCCC catalog also available online. If you need assistance completing this form, please contact the Enrollment Services Center on the campus convenient to you.

Student's Name			Student's GCID (M#)					
Student Email	Student Phone Number							
Semester of Appeal	☐ Fall 2022	☐ Spring 2023	☐ Summer 2023					
completion of cre the event describ and/or illness, acc service. Examples graduate" and "I of	DISCUSS EXTENUATING CIRCUMSTANCES: Please discuss the specific extenuating circumstances that prohibited successful completion of credits attempted as outlined by MGCCC's SAP policy. Documentation MUST be dated to show a relationship to the event described and semester(s). Examples of extenuating circumstances include, but are not limited to, serious injury and/or illness, accident, death of an immediate family member, divorce, incarceration, loss of transportation, and military service. Examples of circumstances that are not considered extenuating include, but are not limited to, "I need six hours to graduate" and "I did not try." MGCCC FINANCIAL AID WILL NOT REVIEW APPEALS THAT FAIL TO DISCUSS EXTENUATING CIRCUMSTANCES. (Attach additional pages if necessary)							

	obituaries, police and/or acciden	t reports, divorce agreeme	clude, but are not limited to, medic ents, letters from professional cour FATION WILL NOT BE REVIEWED A	selors/pastors/attorneys, court			
3.	CIRCUMSTANCES CHANGED/IMPROVED: Please discuss how the circumstances provided in Step 1 have improved in a way that not affect successful completion of your college degree.						
4.	GRADUATION PLAN OR CHECKLIST: Meet with your advisor or an Enrollment Specialist to complete and sign a Graduation Plan or Graduation Checklist. List all coursework needed in order to complete a degree at MGCCC or transfer to a college or university. Include all courses in progress for the semester for which you are submitting this appeal. You must complete classes that apply toward your program of study, and you may not repeat courses unless a higher grade is needed to graduate.						
5.	DEVELOPMENTAL STUDIES COURSES: At your request, you may exclude developmental studies courses.						
	If you would like your developme	ental studies courses exclud	ded, please check here \square .				
At the end of each semester, the student must meet SAP requirements and/or successfully following the above graduation plan. Students following a graduation plan must have a cumulative 2.0 GPA at the end of each probationary semester. Students who do not to meet these conditions will be placed on Financial Aid Suspension.							
I (the student) certify that all of the information on this form and included as documentation is true and complete to the best of my knowledge. I understand that if I purposely give false or misleading information as part of this request that I may lose my financial aid and be subject to a \$20,000 fine, a prison sentence, or both.							
Stu	dent's Signature		Date				
Att	empted Hours:	Completed Hours:	Completion %:	GPA:			
	Approved	Denied					
Com	ments						

2. **DOCUMENTATION**: Attach documentation of the extenuating circumstances that prohibited successful completion of credits attempted during the period specified in Step 1. **Documentation MUST BE DATED to show a relationship to the event**

Mississippi Gulf Coast Community College is an Equal Opportunity Employer and welcomes students and employees without regard to race, religion, color, national origin, sex, age or qualified disability in its programs and activities. For further information, contact the Equal Employment Opportunity Officer at a Mississippi Gulf Coast Community College Campus, Center or the District Office. Compliance is coordinated by the Associate Vice President of Administration, P.O. Box 609, Perkinston, Mississippi 39573, telephone number 601-928-6672, email address compliance@mgccc.edu.