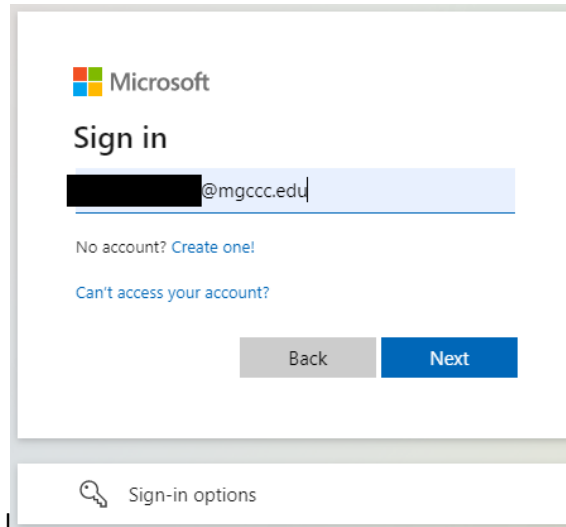
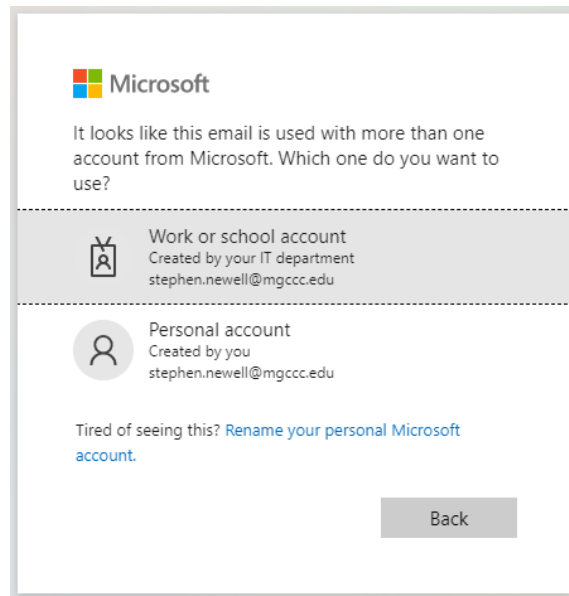


New 2FA Steps for Microsoft Authenticator App

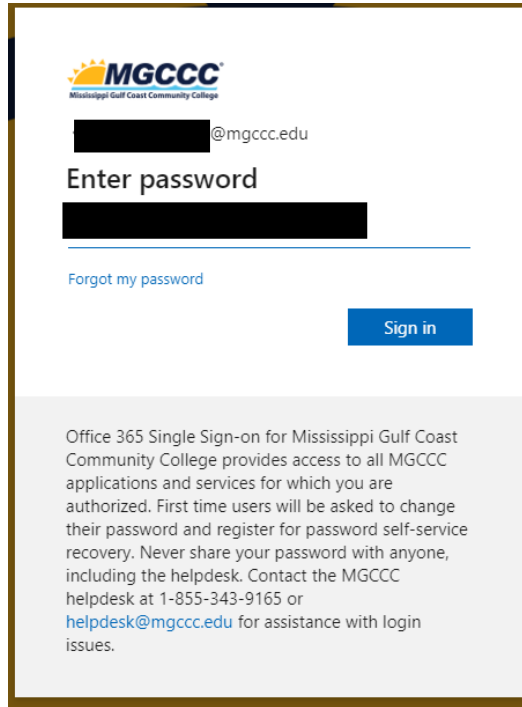
1. When prompted to authenticate to Microsoft, enter your email address.



2. Select **Work or school account**

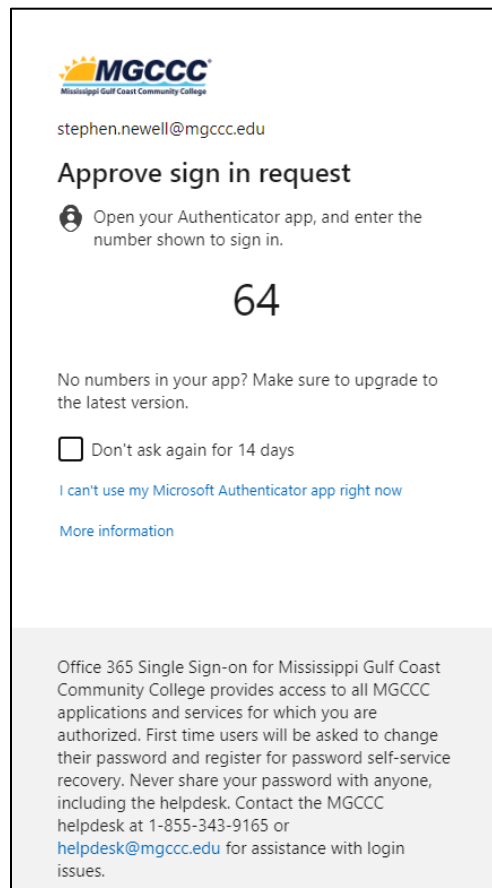


3. Enter your password as usual.



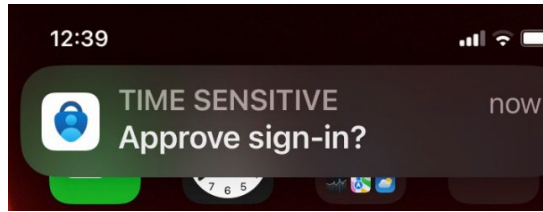
The screenshot shows the MGCCC login interface. At the top is the MGCCC logo (Mississippi Gulf Coast Community College). Below it, the email address [redacted]@mgccc.edu is displayed. The main heading is "Enter password" with a corresponding password input field [redacted]. A link for "Forgot my password" is located below the input field. A blue "Sign in" button is positioned to the right. At the bottom, a grey box contains a detailed notice about Office 365 Single Sign-on, including contact information for the helpdesk.

4. The new “Approve Sign in request” window will now present you with a number, like below:



The screenshot displays the "Approve sign in request" window. It features the MGCCC logo at the top, followed by the email address stephen.newell@mgccc.edu. The heading "Approve sign in request" is prominent. Below this, an instruction with a circular icon containing a number 6 reads: "Open your Authenticator app, and enter the number shown to sign in." The number "64" is displayed in a large font. Further down, there is a note: "No numbers in your app? Make sure to upgrade to the latest version." Below this is a checkbox labeled "Don't ask again for 14 days" and a link "I can't use my Microsoft Authenticator app right now". A "More information" link is also present. At the bottom, a grey box contains the same Office 365 Single Sign-on notice as seen in the previous screenshot.

5. When the notice pops up on your phone, tap **Approve sign-in?**



6. Enter the number that you were presented on step 4 and then tap **Yes**

