

## 2025-2026 Satisfactory Academic Progress Appeal Federal Student Aid Programs

**PLEASE READ:** The Financial Aid Office will not review incomplete appeal forms or appeals submitted without documentation of extenuating circumstances. Please carefully read the directions for each step. You will be notified of the approval or denial of your appeal via your MGCCC email account and Web Services. The College's Satisfactory Academic Progress (SAP) Policy can be found online at <a href="https://www.mgccc.edu">www.mgccc.edu</a> and in MGCCC catalog, also available online. If you need assistance completing this form, please contact the Enrollment Services Center on the campus convenient to you.

			M#		
Last Name	First Name	Middle/Maiden	GCID		
			_( )		
MGCCC Email Address			Phone Number (Include Area Code)		
Semester of Appeal Fall 2025 Spring 2026 Summer 2026 (select the semester you are enrolling)					
1. DISCUSS EXTENUATING CIRCUMSTANCES: Please discuss the specific extenuating circumstances that prohibited successful completion of credits attempted during the semester(s) you failed SAP as outlined by MGCCC's SAP policy. Documentation MUST be dated to show a relationship to the event described and semester(s). Examples of extenuating circumstances include, but are not limited to, serious injury and/or illness, accident, death of an immediate family member, divorce, incarceration, loss of transportation, and military service. Examples of circumstances that are not considered extenuating include, but are not limited to, not trying or applying yourself or only needing a few more hours to graduate. MGCCC FINANCIAL AID WILL NOT REVIEW APPEALS THAT FAIL TO DISCUSS EXTENUATING CIRCUMSTANCES. (Attach additional pages if necessary)					
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	to the event described and semester(s). Examples of documentation include, but are not limited to, medical records, death certificates, obituaries, police and/or accident reports, divorce agreements, letters from professional counselors/pastors or attorneys, court orders, and military forms. Pictures will not be accepted as documentation. APPEALS WITHOUT DOCUMENTATION WILL NOT BE REVIEWED AND WILL BE DENIED.						
3.		JMSTANCES CHANGED/IMPROVED: Please discuss how the circumstances provided in Step 1 have improved in a way that will ffect successful completion of your college degree.					
4.	Graduation Checklist using	FION PLAN OR CHECKLIST: Meet with your advisor or an Enrollment Specialist to complete and sign a Graduation Plan or on Checklist using Degree Works which is located in Web Services. You must complete classes that apply toward your of study, and you may not repeat courses unless a higher grade is needed to graduate.					
5.	DEVELOPMENTAL STUDIES (	MENTAL STUDIES COURSES: At your request, you may exclude developmental studies courses.					
	If you would like your developmental studies courses excluded, please check here.						
At the end of each semester, the student must meet SAP requirements and/or successfully follow graduation plan in Degree Works. Students following a graduation plan must have a cumulative 2.0 GPA at the end of each probationary semester. Students who do not to meet these conditions will be placed on Financial Aid Suspension and will not be able to receive federal financial aid.							
I (the student) certify that all of the information on this form and included as documentation is true and complete to the best of my knowledge. I understand that if I purposely give false or misleading information as part of this request that I may lose my financial aid and be subject to a \$20,000 fine, a prison sentence, or both.							
Stu	dent's Signature		Date				
Att	empted Hours:	Completed Hours:	Completion %:	GPA:			
	Approved	Denied					
Com	nments:						
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2. **DOCUMENTATION**: Attach documentation of the extenuating circumstances that prohibited you from successfully completing the credits you attempted during the semester(s) specified in Step 1. **Documentation MUST BE DATED to show a relationship** 

Mississippi Gulf Coast Community College is an Equal Opportunity Employer and welcomes students and employees without regard to race, color, religion, national origin, sex, pregnancy, age, or qualified disability in its programs and activities. For further information, contact the Compliance Officer P.O. Box 609, Perkinston, Mississippi, 39573, telephone number 601-528-8735, email address <a href="mailto:compliance@mgccc.edu">compliance@mgccc.edu</a>.