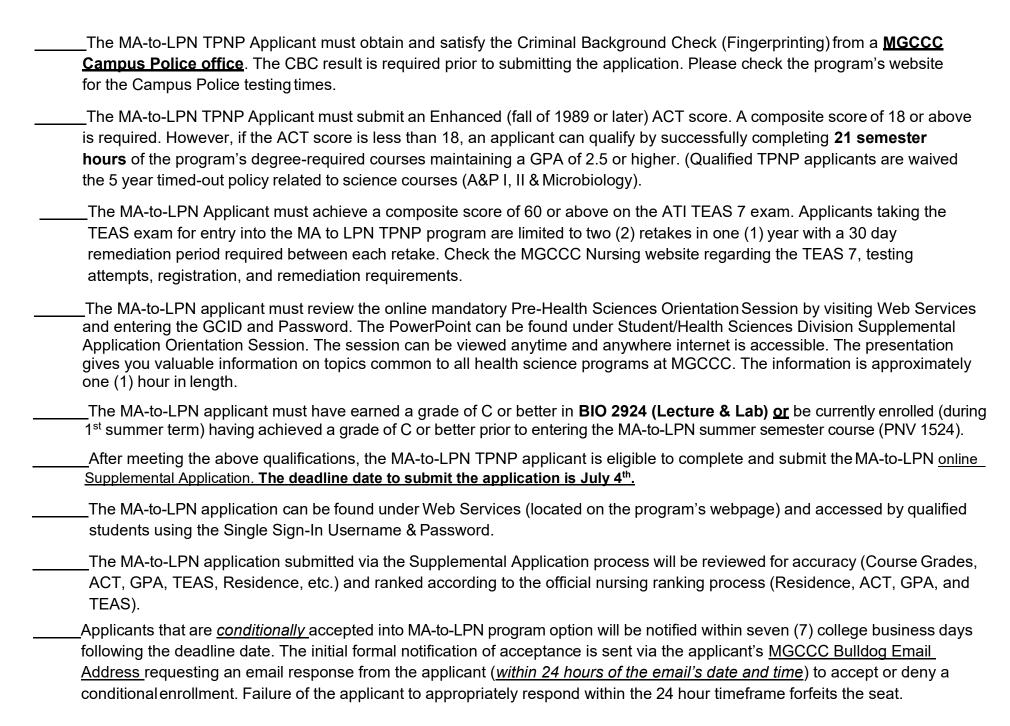
## MISSISSIPPI GULF COAST COMMUNITY COLLEGE

## TRANSITION into PRACTICAL/PROFESSIONAL NURSING PATHWAY (TPNP) STEP-BY-STEP APPLICATION CHECKLIST FOR THE

## MEDICAL ASSISTANT-to-LPN STUDENT

Complete the MGCCC College Admission Requirements
Visit the Nursing Program Website <u>http://www.mgccc.edu</u>
The MA to LPN applicant must have evidence of having earned a Medical Assistant (MA) Certificate or registration.
Register for and successfully complete the following TPNP pre-requisites courses prior to application submission
ENG 1113 (English Composition I) PSY 1513 (General Psychology)
BIO 2514 (Human Anatomy & Physiology I) BIO 2524 (Human Anatomy & Physiology II)
Maintain a minimum core GPA of 2.5 (A core GPA is defined as the average of the best grade achieved for all required courses. If you have taken extra courses, not required by the program or previous nursing courses, those courses will NOT be used to calculate the GPA).
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completed a minimum of 3,000 hours of documented work experience within the past two years (letter from Employer, W-2 Wage Form)
<ul> <li>Full-time (40 hours/week): 3,000 hours / 40 hours/week = 75 weeks, or about 18 months.</li> <li>Part-time (30 hours/week): 3,000 hours / 30 hours/week = 100 weeks, or about 2 years.</li> </ul>
The MA-to-LPN TPNP applicant must submit two (2) letters of recommendation from persons familiar with applicant in a professional capacity. If possible, one recommendation should come from current supervisor.



_Applicants who are not notified of conditional enrollment by the end of the seven (7) day timeline will remain ranked throughout the first day of registration. In the event a MA-to-LPN seat is later declined or forfeited, the next ranked student will be notified by phone (number listed) and by the MGCCC Bulldog Email Address. Again, this applicant will be required to respond within 24 hours of the email's date and time. Once full seat capacity has been reached, a final official letter of acceptance or non-acceptance (excluding denials or forfeits) will be mailed to the address listed on the Supplemental Application.
MA-to-LPN applicants officially notified of a Conditional program acceptance are required to:
 Participate in a <i>Mandatory</i> Pre-Nursing Webinar Session. The date and time of the webinar will be included in the letter of acceptance. Failure to participate fully will result in being dropped from the program option.
 _Have a consistent and reliable laptop with internet access and all required components (Sound card with speakers, printer, microphone, web-camera capable of video web conferencing, DVD/CD-ROMdrive)
_Have a basic understanding of computer terminology, specifications, software and applications (Microsoft® Windows® 7 or later/Firefox/Chrome, Microsoft Office® 2010 or later, Adobe® Reader® 9.0 or later, navigating the internet, sending and receiving emails with and without attachments, and an Antivirus application updated regularly)
Provide proof of required immunizations, substance testing, and CPR currency
Maintain a current, active, unencumbered MA certification (CMA or RMA) until program completion.
_Maintain own dependable transportation to and from classes and clinical site rotations. Mileage will vary.
 _Purchase the required supplies, equipment, and resources by the established deadlines.
 _Abide fully by the policies and procedures of the nursing education unit.

Mississippi Gulf Coast Community College is an Equal Opportunity Employer and welcomes students and employees without regard to race, color, religion, national origin, sex, age or qualified disability. For further information, contact the Equal Opportunity Officer at a Mississippi Gulf Coast Community College Center, Campus, or the Central Office. Compliance is coordinated by the Vice President for Administration and Finance, Perkinston Campus, P. O. Box 609, Perkinston, Mississippi 39573, telephone number 601-928-5211. 04/23/2025