

LEARNING RESOURCES CENTER

ANNUAL REPORT 2021-2022

**Harrison County Campus
Jackson County Campus
Perkinston Campus**

Assistant Deans of Learning Resources

Adrienne McPhaul

Barbara Lee

Vanessa Ritchie

The MGCCC Learning Resources Centers (LRC) are housed at the Perkinston campus, the Jackson County campus, and the Harrison County campus. The centers (with the exception of the Harrison County LRC, which no longer houses Media Services) are comprised of three different areas: the Library, Learning Lab, and Media Services. These areas are vital parts of the college experience and provide services to meet the needs of our students, staff, and faculty. The LRCs are committed to serving our users and carrying out the college's mission to foster lifelong learning, responsible citizenship, and progressive leadership in our dynamic community.



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LIBRARY >>>

The mission of the library at Mississippi Gulf Coast Community College is to provide instructional support services that reinforce the curriculum of the college. We accomplish this by providing a well trained staff, excellent resources, and accessible facilities. We encourage and assist students to use the resources of our libraries to meet their personal needs and educational goals.

LEARNING LAB >>>

The mission of the Learning Lab at Mississippi Gulf Coast Community College is to provide instructional support services that reinforce the curriculum of the college, enhance the quality of the Teaching & Learning environment, and foster the educational endeavors of the students, staff, and faculty. The services and materials provided support the educational needs of our community as well as the vision and the mission of the college.

MEDIA SERVICES >>>

The mission of the Media Services Department at Mississippi Gulf Coast Community College is to foster the educational endeavors of faculty, staff, and students. We accomplish this by providing high quality audiovisual equipment, a wide variety of current media materials for curriculum support of classroom instruction, and extensive video production for college use.

College Wide

Section 1





MGCCC Learning Resources Centers

MGCCC Learning Resources Centers (LRCs) are located at Harrison County, Jackson County, and Perkinston campuses with a unified online presence through the MGCCC Libraries and Learning Lab websites. The Assistant Deans of Learning Resources work collaboratively in order to plan and make decisions regarding online library resource subscriptions and Learning Lab software such as student tracking software, and they also share physical resources through Intercampus Loan.

MGCCC Learning Resources Centers also work cooperatively with other community colleges throughout the state of Mississippi as part of the MELO consortium through the Mississippi Virtual Community College. This consortium provides additional resources to those already provided by Magnolia. MELO also provides access to LibAnswers for all consortium members. This service provides a platform for library chat, library email reference, and an extensive, searchable library FAQ.



FY22 saw a slow return of students to campus, first with measured caution and then in more significant numbers. Throughout the first part of the year, COVID measures remained in place along with limited spacing and smaller class sizes; however, as the spring semester started, more students returned and summer brought about the resumption of normal spacing and activities within the LRCs. These measures symbolized a return to a more normal setting for students and staff alike.

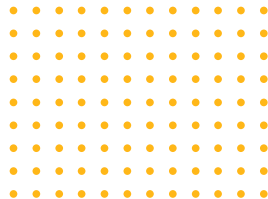


MGCCC LRCs continued the distribution of laptops purchased through CARES and Foundation funding. The laptop loan program has been highly successful since its inception.

MGCCC Libraries

The libraries at MGCCC are located at the Harrison County, Jackson County, and Perkinston Campuses with each campus location offering access to print resources—books and periodicals—DVDs, computers with internet access, and study space. Shared online resources are available through the library website.





Although Fiscal Year 22 got off to a slow start with many students opting to stay in online classes, over the course of the year, traffic in all of the college libraries increased significantly. The return of face-to-face events such as Science Cafes, Prime Time Reading, and in-person orientations and workshops aided the students in their return to the library facilities.

Working cooperatively, the libraries at MGCCC provide many resources including research and technical assistance, over seventy databases, over 450,000 eBooks, streaming video, as well as online tutorials, guides to specific research subjects, and access to millions of full-text magazine, newspaper, and journal articles. Faculty support includes subject resources, classroom instruction and orientations, customized tutorials and guides, and how-to videos that can be embedded in Canvas shells. Librarians are also embedded in numerous online courses to assist students with research and other questions.





MISSISSIPPI ELECTRONIC LIBRARIES ONLINE

As a member of the Mississippi Electronic Libraries Online (MELO) Consortium, MGCCC Libraries work cooperatively with other community colleges throughout the state through the Mississippi Virtual Community College (MVCCC). MELO is a virtual library developed by Mississippi community colleges to meet the academic resource needs of distance learning students within the Mississippi community colleges.

MELO provides additional electronic resources to libraries in the consortium to enhance and supplement those offered by the state funded Magnolia Project, a group of databases funded by the MS Legislature. The MELO consortium also provides access to LibAnswers, a library chat platform available to all members. This service allows libraries access to library chat, library email reference, and an extensive, searchable library FAQ.



LibAnswers

The LibAnswers platform gives MGCCC Libraries access to LibAnswers email reference and LibChat and the ability to build an extensive, searchable, LibAnswers FAQ. Forms for LibAnswers email reference are embedded through the Library website. When users send their question, they are put into a ticketing system that notifies librarians at all campuses through email that a question is pending response. Librarians are able to answer the question, assign it to another campus librarian, or leave internal notes. The system tracks various metrics and also allows all librarians to view the question being answered in case they need to refer to it when helping the student again or helping a user in a similar situation.

173 email reference questions
answered



LibChat

LibChat is a 24/7 chat service embedded through the Library website. MGCCC Librarians participate in the chat schedule but are unable to be available 24/7. When MGCCC Librarians are not online, chats go to another librarian in the MELO consortium. When no librarians from the MELO consortium are online, librarians from a worldwide academic consortium answer chat questions using the MGCCC Libraries FAQ and website. If a question cannot be answered or needs follow up, librarians from other institutions send a message through LibAnswers to our college librarians.

In FY22, 230 chats were answered for
MGCCC users.

LibAnswers also gave MGCCC Libraries the ability to build a searchable and browsable FAQ using the LibGuides platform. The libraries worked together to have 29 frequently asked questions, many including links and video tutorials. The FAQ has had 454 views in FY22.

454 questions viewed in LibAnswers



LibGuides

LibGuides is a content management system that allows librarians to make guides for subjects and courses.

LibGuides has features that include creating quizzes and embedding LibGuides elements in Canvas. MGCCC Librarians have authored over 55 LibGuides for faculty and student use. The total number of views for LibGuides in FY22 was 25,974.

LibGuides views 25,974

Electronic Circulation

MGCCC offers over seventy databases for research. EBSCO databases show the highest use by far, with 54 of our databases coming from that vendor. Within the EBSCO databases, Academic Search Complete had the highest usage. College-wide electronic circulation was at 93,368.

Electronic Circulation: 93,368



Databases (college-wide usage)

Database		FY22
JOMI		57
JSTOR		5297
Gale Presents: Peterson's Test Prep		46
Prepstep		46
Opposing Viewpoints		9564
SIRS		2730
Corona Virus Research Database		401
Ebook Central		689
Kanopy		2051
Infobase		
	Ancient and Medieval History	549
	Films on Demand	5201
	History Research Center	13
	Issues & Controversies	2037
	Modern World History	158
	Science Online	107
EBSCO		64,683



AHFS Consumer Medication Information	91
Academic Search Complete	19,666
Academic Search Premier	1525
Agricola	2
Alt HealthWatch	267
Associate Press Video	85
Bibliography of Indigenous People	1
Biography Reference Center	443
Biography Reference Center eBook Collection	2
Book Collection: Nonfiction	722
Business Source Complete	2613
Complementary Index	4
Computer Source	259
Consumer Health Complete	1141
ERIC	3
Environment Complete	652
Funk & Wagnalls New World Encyclopedia	321
Gender Studies Database	1
GreenFILE	13
HealthSource: Nursing/Academic	1002
History Reference Center	1059
Hospitality & Tourism Complete	170
Humanities International Complete	2180
Humanities Source	2605
International Bibliography of Theatre	127
Legal Collection	577

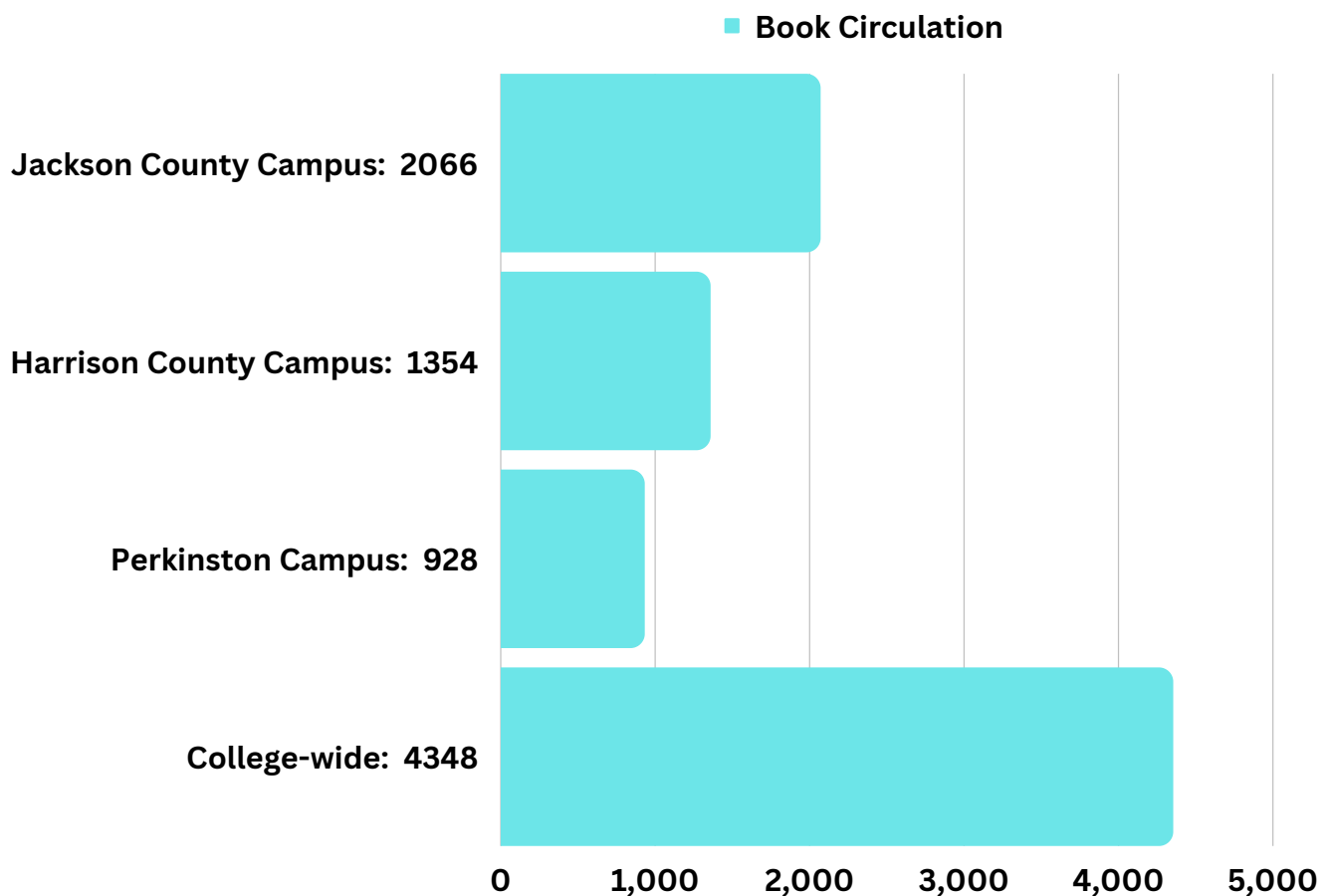


	Literary Reference Center	5001
	MAS Ultra – School Edition	137
	MEDline	7
	MasterFILE Complete	1332
	MasterFILE Premier	2837
	Middle Search Plus	101
	Middle and Junior High Core Collection	3
	Newspaper Source	390
	Newswires	1
	Points of View Reference Center	1364
	Primary Search	46
	Professional Development Collection	485
	Psychology and Behavioral Sciences	2199
	Regional Business News	218
	Religion and Philosophy Collection	330
	Research Starters	2814
	Research Starters: Business	20
	Research Starters: Education	142
	Salud en Espanol	1
	Senior High Core Collection	2
	TOPICsearch	63
	Research Starters: Sociology	112
	Vocational and Career Collection	142
	eBook Academic Collection	2705
	eBook Collection	7416
	eBook Community College Collection	1266
Overdrive		1711
Gale eBooks		639

College-Wide Print Circulation

Print circulation is made up of print and other physical items that are checked out in the library. This collection is primarily print books but could also be DVDs or audiobooks. This number includes intercampus loans, books sent from one campus to another for checkout, and Interlibrary Loans, books borrowed from other libraries in the region, state, country, and potentially internationally. Print materials are added and removed based on the MGCCC Libraries' collection development policy and program accreditation requirements.

Book Circulation by campus



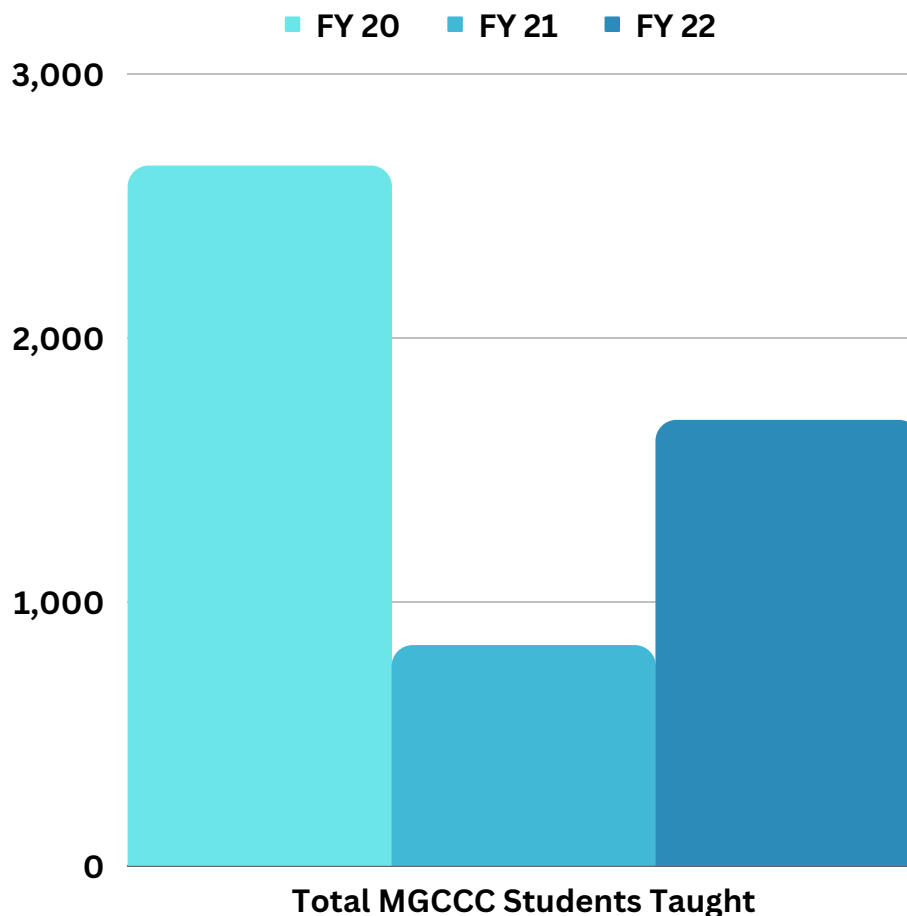
Instruction

Library instruction is vital for introducing instructors and students to library resources and the research process. More and more, library instruction continues to evolve in order to teach students critical thinking and information literacy skills.

Librarians have been working toward innovative alternatives to classroom instruction, collaborating with instructors through Canvas and tutorials, videos, and guides for the website.

Overall Library instruction

Harrison County	44 sessions, 969 students
Jackson County	11 sessions, 176 students
Perkinston Campus	43 sessions, 542 students

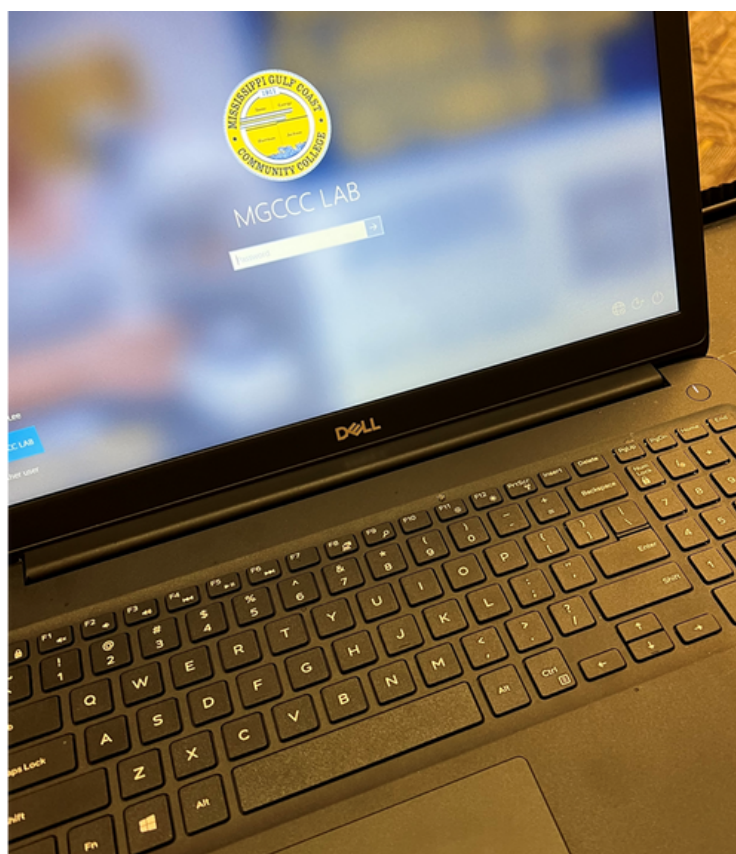


Students also can access librarians for reference questions at the desk immediately or make an appointment (consultation) to meet with a librarian for reference help or help with research and formatting. In FY 22, there were 1739 desk transactions, 426 at the Perkinston Campus and 1313 at the Harrison County Campus and an additional 22 consultations that occurred at the Perkinston Campus.

Laptop circulation

Laptop Computer Checkouts
HC-1455
JC-826
Perk-376
total: 2,657

Laptop Renewals
HC-247
JC-313
Perk-113
total: 673



MGCCC Learning Labs

The Learning Lab is a center within the LRC that serves as an instructional and tutoring resource for our students. Each campus, Harrison County, Jackson County, and Perkinston, has a Learning Lab that serves their individual students. Together the labs had over 20,000 student visits during the 2021-2022 Fiscal Year.

The Learning Labs offer full-time instructors who tutor students in Science, Math, English, and other areas such as Computing, Spanish, and Accounting. Other resources include science models, computers, microscopes, study areas (single and collaborative), areas to practice and film speeches, and many other resources such as workshops, orientations, manuals, and worksheets. The labs also offer assistance with study skills, professional skills, and computer skills.

Learning Lab instructors start each semester by welcoming back students and instructors with orientations and then provide workshops throughout the semester to address specific subject areas and student needs. The orientations introduce new students to the lab resources and offerings and remind returning students of the variety of ways the Learning Labs are here to serve them. Instructors build relationships with faculty members in order to learn their expectations for class and create workshops to address students' specific needs in order to promote student success, persistence, retention, and completion.

Student visits are logged through sign-in software that captures the subject area or reason for the student's visit to the lab. The software records the time a student spends in the lab upon student sign-out. The Learning Lab continues to seek accurate representation of student usage by kindly reminding students to sign in and sign out.

MGCCC Learning Labs



The Fall semester got off to a slow start with many students still opting to take online courses instead of returning to classroom instruction. With the removal of Covid-19 restrictions, students and classes once again returned to the Learning Labs.

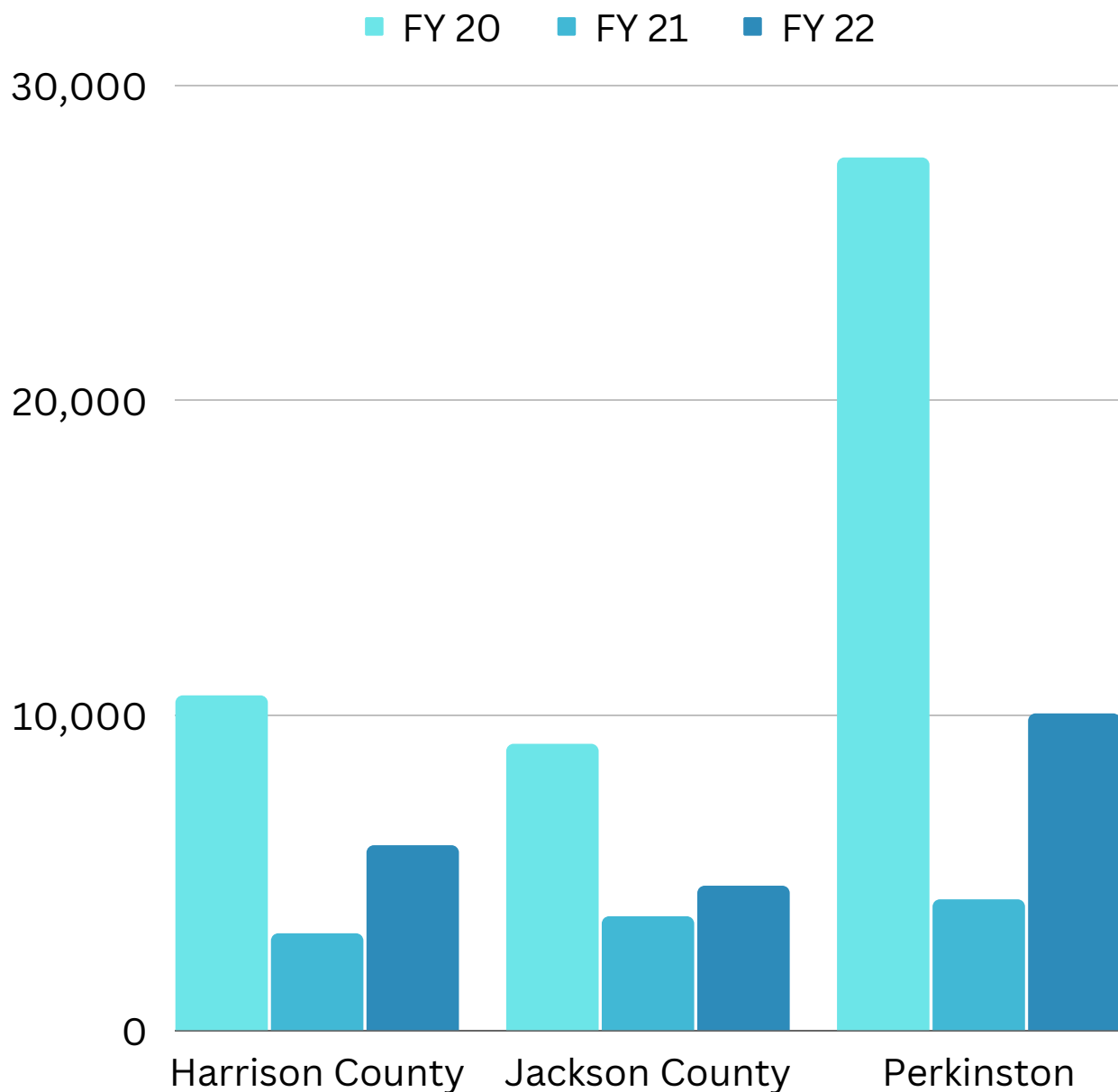
Due to issues with the tracking software, there is not a completely accurate account of the actual number of students or hours they attended the facilities during FY22. Approximately 20,000 student visits occurred, with an approximate total of 22,000-24,000 hours spent in the facilities. This increase is dramatic over FY21 hours, although not quite as high as pre-Covid-19 numbers.

During the 2021-2022 Fiscal Year, the Learning Labs were trying out a new tracking system developed for the college by Ellucian, our IT department. Testing began in August of 2021 and continued through the Fall semester. Difficulties with this system led to discrepancies in counting both student numbers and hours in the Learning Labs.



MGCCC Learning Lab Visits

The statistics we have are lower than they actually should be due to login issues with the tracker. There were over 20,000 separate visits to the Learning Lab over the course of the year, with approximately 10,000 visits to the Perkinston Lab, approximately 5,500 visits to the Harrison County Lab, and approximately 4,500 visits to the Jackson County Lab. Although inaccurate, these numbers still reflect the increased usage of all of the college Learning Labs.



MGCCC Learning Lab Visits

Because there were so many issues with the Ellucian tracking system, the Assistant Deans requested that a commercial system be put in place. Over the course of the spring semester, the LRC employees reviewed numerous products, ultimately choosing the Accudemia system by Engineerica to replace the faulty system. The Harrison County and Jackson County Campuses implemented Accudemia for a trial run during the summer at the end of FY22. Perkinson Campus implemented the system at the start of the Fall semester FY23.

Learning Lab Orientations and Workshops

Harrison County Campus--70 sessions, 1670 students

Jackson County Campus--61 sessions, 1353 students

Perkinson Campus--92 total sessions, 1567 students



MGCCC Media Centers

The Jackson County and Perkinson Campuses both offer Media Centers with state-of-the-art equipment to meet the needs of faculty, student services, Teaching & Learning, and student activities. Cameras, projectors, 3-D printers, and sound equipment are some of the resources provided.

Media technicians regularly work football games, graduation, Board Meetings, and student activities such as convocations, film nights, Idol night, game nights, PTK induction, Festival of Lights, Trunk or Treat, Candlelight the Coast, concerts, and drama productions--anything that requires sound equipment, video, camera, or computer equipment.

The Media Centers are also responsible for maintaining and replacing classroom media, such as projectors and screens, and sound equipment at all sports facilities and auditoriums at the college. Researching new equipment and software to assist faculty in the classroom is another very important role for these centers.



Special Allocations

Special Allocations

Fiscal Year 22

Databases/Subscriptions									Cost
Proquest eBrary College Complete									\$ 8,471.53
Medcom/Trainex Online Videos									\$ 7,875.00
Cengage Opposing Viewpoints									\$ 8,682.45
Manolia Project contribution									\$ 3,400.00
Total Cost Database									\$ 28,428.98
Equipment	Individual Item Cost	JC	Total Cost	HC	Total Cost	PK	Total Cost	Total #	
Charging dock	\$179.00	2	\$358.00	2	\$358.00			4	\$ 716.00
Projector	\$279.99	1	\$279.99	1	\$279.99			2	\$ 559.98
Laptop cases	\$16.08	240	\$3,859.00	240	\$3,859.20			480	\$ 7,718.40
Laptop chargers	\$28.99	10	\$289.90	10	\$289.90			20	\$ 579.80
Tripod	\$42.40	1	\$42.40	1	\$42.40			2	\$ 84.80
Projection screen	\$99.00	1	\$99.00	1	\$99.00			2	\$ 198.00
Video camera	\$62.89	1	\$62.89	1	\$62.89			2	\$ 125.78
Backgrounds	\$179.00	1	\$179.00	1	\$179.00			2	\$ 358.00
Video editing software	\$99.99	1	\$99.99	1	\$99.99			2	\$ 199.98
misc.			\$202.63		\$202.63				\$ 405.26
Subtotal									\$ 10,946.00
Grand Total									\$ 39,374.98

Campus Updates

Section 3





Harrison County

Library

Adrienne McPhaul - Assistant Dean of Learning Resources (ended July 2022)

Daniel Baker - Assistant Dean of Learning Resources (started August 2022)

Kerry Ladnier - Administrative Assistant

Shake DeLozier - Librarian

Nicole Aranda-Taylor - Librarian

Maggie Altman - Librarian (adjunct)

Charles Atwell - Librarian (adjunct)

Mary Dee Benton - Librarian (adjunct)

Sherry Nave - Librarian (adjunct)

FY 22 began with the hope of a return to “normal,” yet COVID-19 restrictions were still in place for the college and the library. However, a sense of quiet confidence was present as the library team was more prepared to operate under those conditions due to year of doing so in FY 21. The library remained vigilant in their mission to serve students regardless of the circumstances.

Social distancing and masking were still standard operating procedures in the library, yet the library continued to operate and serve the students of MGCCC. Employees removed books in massive weeding and salvage initiatives. Doing this allowed for the purchase and distribution of new books and resources. We removed old sub-collections and added new sub-collections as well as new signage for the collections and the call number ranges.

Because COVID-19 precautions were still in effect during the first half of the fiscal year, tables and chairs remained stacked and placed in formations that allowed for social distancing and monitoring capacity in the area in front of the library desk. Care was taken to clean and sanitize areas that were used by students. Laminated signs served as reminders to library staff to clean areas that were “dirty,” and these areas were off limits to students until they were cleaned.

Library

Library staff remained diligent in their assigned desk shifts for all hours that the library was open and were responsible for signing students in and making sure that all areas on the laminated map of the library were wiped down and cleaned after their shift.

Librarians were instrumental in the administering and support of HyFlex courses. They remained embedded in Canvas, and they created more videos and LibGuides. The library was influential in the distribution of much needed laptops to our students. The process of checking out a laptop was streamlined and simplified for the benefit of our students and staff.

In March of 2022, the long awaited “all clear” was announced and the cessation of COVID-19 safety protocols introduced a sense of normalcy to the library. Students were allowed to visit the library without a mask and were not required to socially distance themselves while in the building.



Library

Library Visits

The HC Library conducts an hourly headcount. The hourly headcount is a method by which the library staff obtains an average number of library users at computers, study tables, and in the stacks. By using this headcount, the library can determine the times of increased use so that it can evaluate where and when staff are most needed. During FY22, the headcount numbers were collected using student sign-ins to the library.

Some much appreciated good news is the marked increase in the headcount numbers. This increase is largely attributed to the reopening of campus and the relaxing of COVID-19 safety protocols.



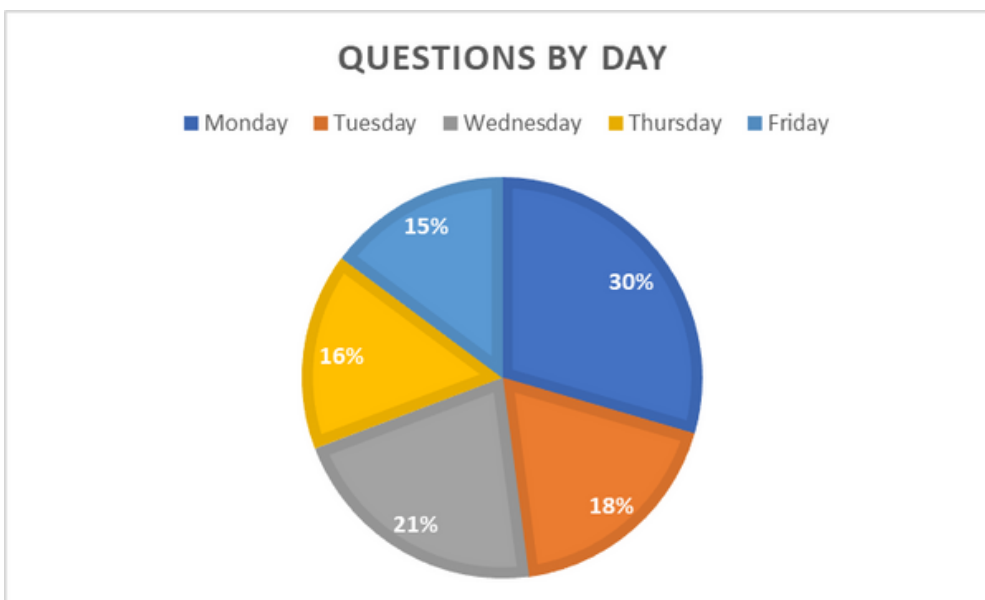
Headcounts:

15,116 annual
290 average weekly

Library

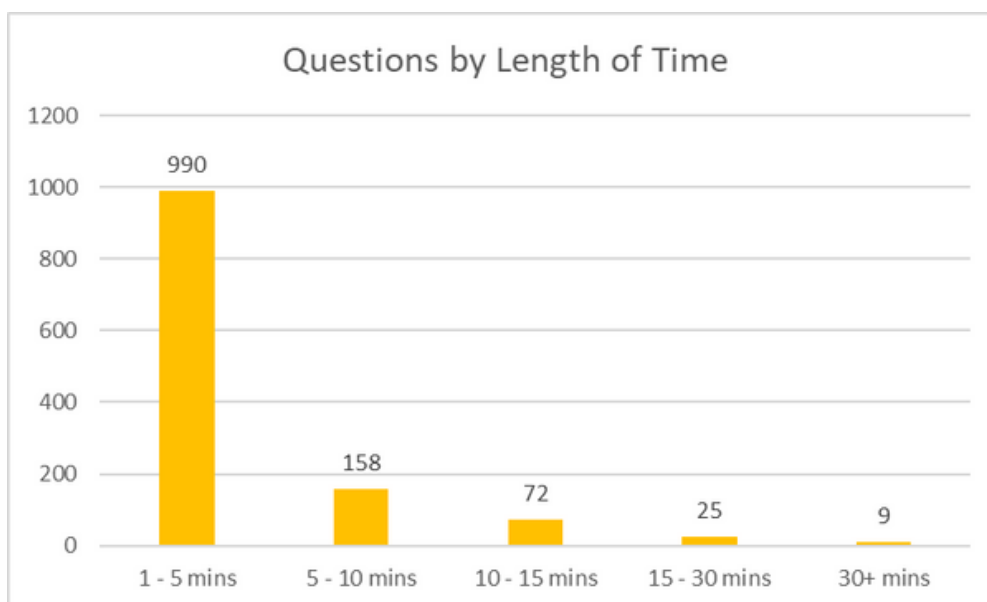
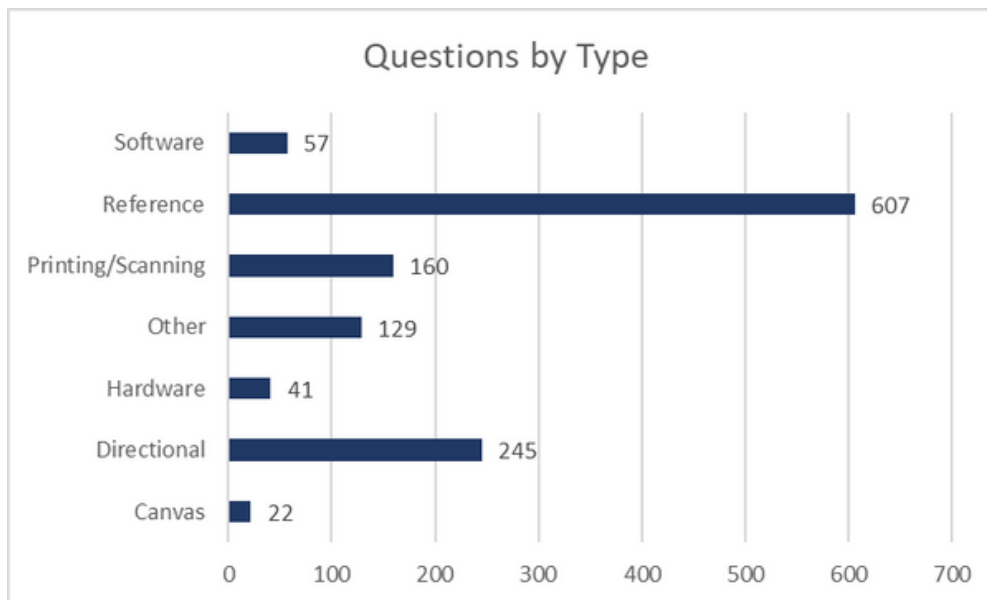
Library Reference Stats

In FY22, the HC library tracked questions that librarians and staff answered at the front desk, over the phone, through email, and by appointment. A Google form was used to keep track of the day, time, length of the interaction, the type of interaction, location of the interaction, and any other notes related to the interaction.



Library

There was an increased number of interactions this year compared to FY21. This again can be attributed to the relaxing of COVID-19 protocols and the returning of students to traditional class settings and library visitation.



Library

Library Goals



Student Workshops

Librarians will offer student workshops in addition to their normal orientations and instruction.

EDPs

The library staff has gotten back on track with EDPs following the end of the pandemic. In FY23, the librarians will offer at least 2 EDPs each.

Cicero's Corner

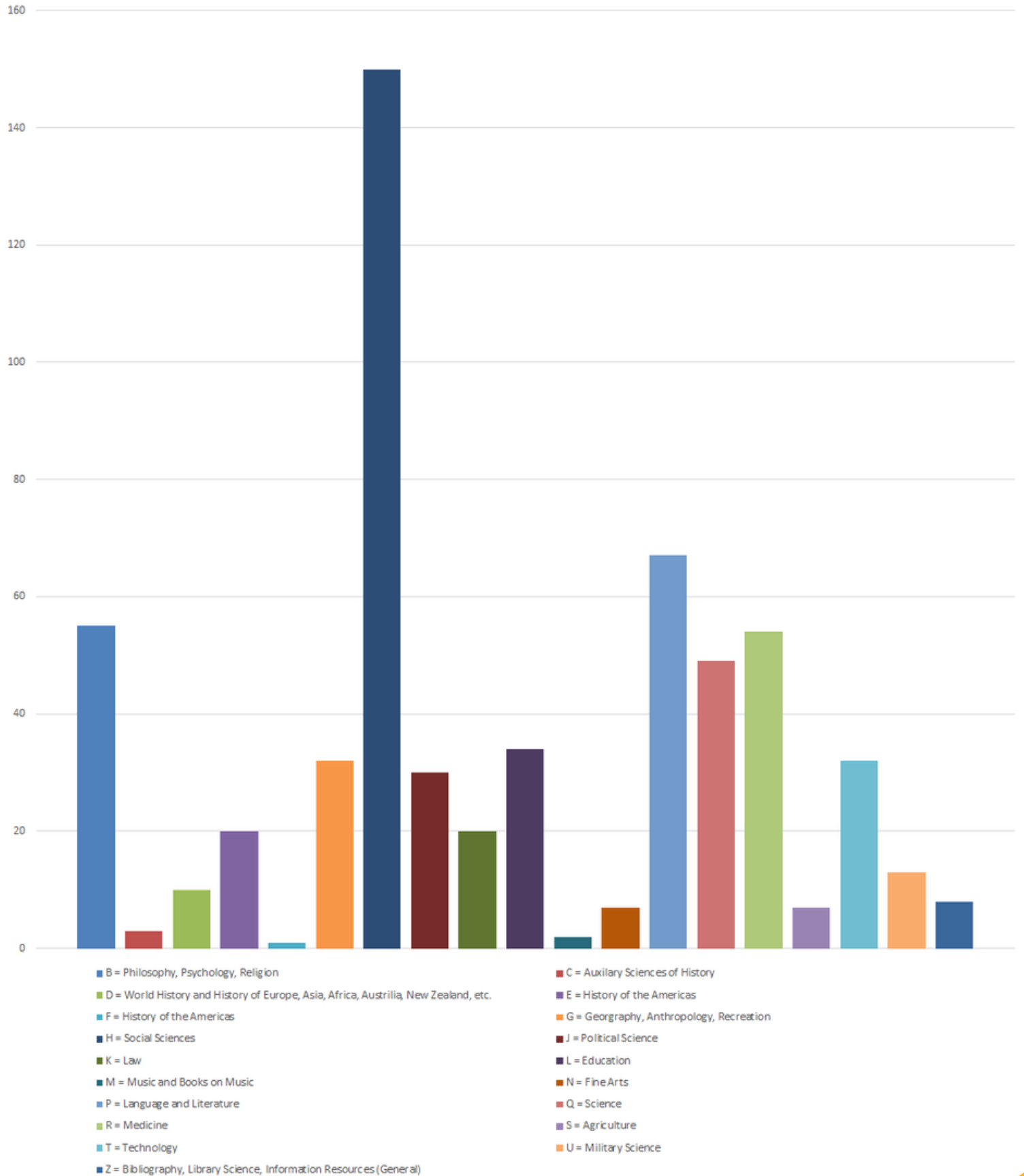
In FY22, the speaking center was opened and usage tracked in Atrium. In FY23, Cicero's Corner will continue to attract and serve students with technology and space for speeches and communication assignments.

Laptop checkouts

HC Library was responsible for over 500 laptops in FY22. An organized inventory and efficient checkout process was created but is being revised and improved upon for future use.



FY 22 Collection Development



Learning Lab

Adrienne McPhaul - Assistant Dean of Learning Resources (ended July 2022)

Daniel Baker - Assistant Dean of Learning Resources (started August 2022)

Kimberly Ellerson - Administrative Assistant for the Learning Lab

Kaitlyn Norton-Parker - Math Instructor

Taylor Bendell - Math Instructor

Jessica Freitas - Science Instructor

Ashley Tibbs - Writing Instructor

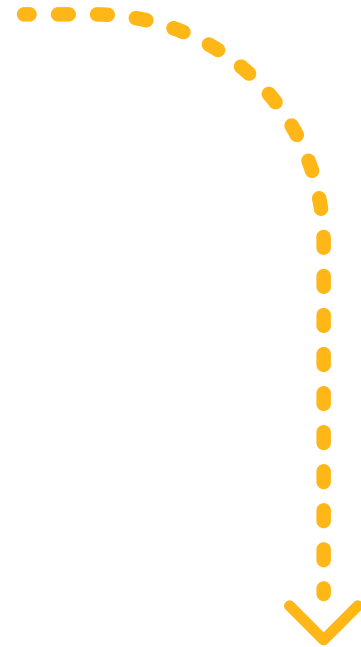
Angela Williams - Writing (Adjunct)

Angela Bruni - Science (Adjunct)

Linda Parrott - Science (Adjunct)

Jessica Price - Science (Adjunct)

William West - Science (Adjunct)



Learning Lab

HC Learning Lab is continuing its mission to assist students in their academic endeavors by providing professional tutoring in the areas of science, math, and writing. Also, the HC Learning Lab supported students by issuing laptops for use in the lab, helping students take online based exams, and self-study with the aid of models and instructional materials.

As COVID-19 safety protocols were lifted, staff members were able to once again engage with students on a one-on-one basis. Instructors administered workshops both in-person and online in the subject areas of science, math, and writing. In-person tutoring resumed, and tutors helped students with assignments and preparation for exams.

Three new tutors were added to the Learning Lab during the summer of 2022. Jessica Freitas serves as a science tutor. Kaitlyn Norton-Parker and Taylor Bendell both serve as math tutors.



Learning Lab

Learning Lab Goals

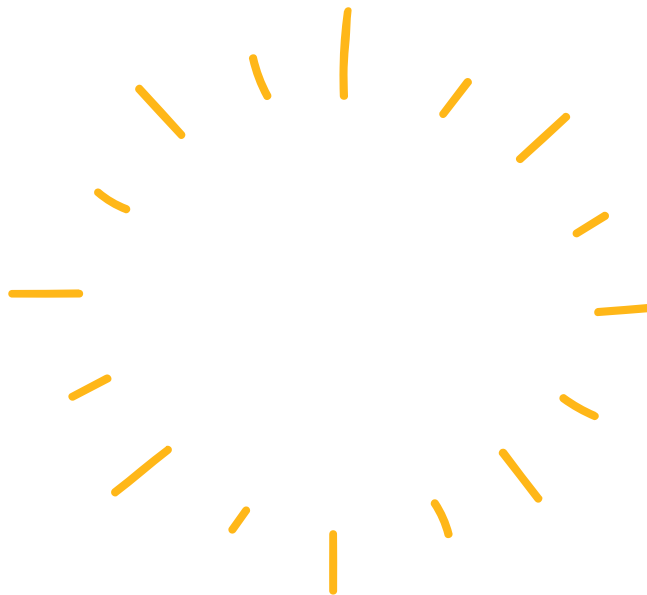
The Learning Lab is committed to seeing increased online visits to the Canvas page in the form of daily visits.

In FY23, we will refine Accudemia to better streamline services and features for tutors' information and record keepers.

In FY22, the Learning Lab filled positions vacated by two math and one science tutor. In FY23, the Learning Lab will look to fill any vacant adjunct positions for math, science, and writing.

In FY23, the Learning Lab will work to become a more flexible resource for students that cannot come to the lab during times of operation such as nights and weekends.

In FY22, the Learning Lab will begin to reorganize as a Center for Excellence in Teaching and Learning. This will make the Learning Lab a better resource for both teachers and students.



Jackson County



Library

Melissa Davis – Assistant Dean of Learning Resources (ended March 2022)

Barbara Lee – Assistant Dean of Learning Resources (started June 2022)

Johanna Martin – Administrative Assistant

Dr. Gwendolyn Carter – Librarian

Timothy Koehn – Librarian

Anne McGraw – Librarian (adjunct)

Vita Mitchell – Librarian (adjunct)

FY 22 Library Budget

Title	YTD Activity	Adjusted Budget
POSTAGE/FREIGHT	\$98.88	\$651.00
SOFTWARE ACQUISITION	\$0.00	\$149.00
OFFICE SUPPLIES	\$633.46	\$2,348.00
OTHER MATERIALS/SUPPLIES	\$0.00	\$1,000.00
PERIODICALS/SUBSCRIPTIONS	\$8,078.33	\$8,162.00
LIBRARY E-PERIODICALS/SUBSCRIPTIONS	\$12,141.21	\$13,324.88
LIBRARY E-BOOKS	\$11,663.05	\$12,000.00
FOOD FOR PERSONS	\$0.00	\$50.00
FOOD-NON-EMPLOYEE	\$0.00	\$0.00
TRAVEL	\$0.00	\$187.00
FURNITURE EDUCATIONAL	\$0.00	\$0.00
LIBRARY BOOKS	\$28,935.68	\$30,144.00
AUDIO BOOKS-LIBRARY	\$86.00	\$500.00
LIBRARY FILMS	\$0.00	\$0.00

Library

The JC Librarians continued to provide services for students during COVID protocols and as measures slowly lifted. Librarians interacted with various remote librarians through electronic communication and phone communication updating the status of many libraries including those that had closed and continued limited access for their employees and students. The interlibrary loan numbers potentially reflected the slow return of students as the combination of intercampus and remote transactions numbered 262. As this figure is higher than the previous year, librarians were delighted that students were beginning to come back. This figure could potentially reflect the help our librarians provided to students and employees at campuses that were still closed and in quarantine. Either way, these were hopeful numbers.



Library

Additionally, library furniture went back to its pre-COVID state as the Library welcomed students back with no restrictions, and the library acquired a video camera, a light ring, and a cellphone tripod in order to help get Cicero's Corner up and running. Even with the slow return of students back to campus, the librarians saw nearly 100 more students than the previous year during their orientation sessions, and students appreciated their help leaving comments such as "the presentation was very helpful," "I felt that this orientation will help me with my research paper and following papers," and "I was not aware of all the resources available to us. I will be using the library."

As the students began to venture back to campus, they found the library to be a place where there was a peaceful atmosphere and librarians ready to interact with them on a person-to-person level. They were able to feel more relaxed and more confident about asking questions about their studies one-on-one. Since COVID had spawned numerous mutations, those who had reservations about public places found that the library also offered them study rooms where they could escape "cabin fever," interact with trusted classmates, and have academic assistance available to them. The library provided integral services during this most atypical period in the life of the college, students, and staff.



Instruction
11 Sessions
76 Students



**Interlibrary
Loan**
262



Headcounts
6,847 Annual
163 Average Weekly

Learning Lab

Melissa Davis – Assistant Dean of Learning Resources (ended March 2022)

Barbara Lee – Assistant Dean of Learning Resources (started June 2022)

Genetris Byrd – Administrative Assistant for the Learning Lab

Ivan Philippoff – English Instructor

Charles Jordan – Adjunct English Instructor

Diane Ehrman – Science Instructor (retired June 30, 2022)

Rachael Nelson – Adjunct Science Instructor

Kelsey Stewart – Math Instructor

Allison Turley – Math Instructor

Kim Martin – Adjunct Math Instructor

FY 22 Learning Lab Budget

Title	YTD Activity	Adjusted Budget
SOFTWARE ACQUISITION	\$0.00	\$1,905.00
EDUCATIONAL SUPPLIES	\$1,366.07	\$1,952.29
BUILDING/MAINTENANCE SUPPLIES	\$0.00	\$475.00
TRAVEL	\$0.00	\$84.00
COMPUTER/TECHNOLOGY EQUIPMENT	\$585.71	\$585.71



Learning Lab

Campus service

Inevitably, Learning Lab Instructors often come to the end of the semester and meet students who finally made their way into the Lab because they never realized the lab and individual instruction were available to them free of charge! To combat this issue and be proactive in reaching students, Lab Instructors partnered with school chairs and faculty members in order to remind them to communicate the lab services to their students. Additionally, we continued to widely publicize our subject-specific online Canvas shells and asked instructors to place our links within their classes in order to help students sign up for our subject-area classes and find us more easily. We advertised to both faculty and students that we can help in other areas, as well: assisting students with research databases, presentations, document creation and formatting, test taking strategies, navigating the college experience in general, and teaching resume and interview skills so that students can step confidently to the next level as they leave MGCCC.

Orientations are still a big emphasis in the classrooms in order to allow students to meet our instructors and see how approachable we are. In response to an EDP session where audience members (faculty and staff) gave input into what would help get the message out about our services, we increased our presence at orientation with our Assistant Dean speaking at summer orientations, we made our introductions and orientations available to embed in Canvas shells, we have been offering more support for students who are unfamiliar with computers and technology, and we have increased the availability for our online services for dual credit, dual enrollment, and collegiate academy.

Learning Lab

As technology continues advancing, our students must navigate these waters. We continue to offer a semiprivate area with laptops dedicated to Lockdown, Honorlock, or any other virtual testing or practice testing platform. Our student workers are trained to assist students in this regard and often help other students who panic because they need help navigating the testing software. They help students relax, breathe, and navigate Canvas. Additionally, we are grateful to have our eLearning representative housed in our area because we offer symbiotic services. Even though eLearning does not fall under the LRC umbrella, the eLearning representative is in the lab and readily engages with students and assists with computer skills, internet access/navigation, and loading crucial software onto students' laptops.

	Orientations	Students
Math	30	507
Science	17	477
English / Writing	14	369
Grand Total:	61	1353

Learning Lab



Other opportunities around our campus that we enjoyed included partnering with marketing classes to provide a school-to-workforce experience while working on resumes, mock interviews, professional dress and etiquette and professional behavior in the workplace, and we also assisted faculty in health classes, CTE classes, Reflections Team and others to promote school-to-work or school-to-university transitioning. Our instructors are proactive in conferencing with faculty to discuss their teaching and testing schedules in order to support students most appropriately with the skills they are currently learning and studying; we include test-taking strategies and note-taking skills in these skillsets, as well. Several technological areas we explored were re-establishing our connection with Z-Space to breathe life back into our virtual experiences and supporting faculty as we used the 3D printer to build the ancient Greek Antikythera mechanism (including 82 parts) for a Language Arts Instructor's immersive study. In addition to all of these things, we also participated in CPR training, kept our defibrillator training up to date, continued serving as building monitors, and provided popcorn to all through our "It's Popping at the Lab" program where we encourage students to "pop" into the lab and see us!

Finally, we said goodbye to Ms. Diane Ehrman as she retired to go on more amazing adventures.



Learning Lab

College-wide service



Our lab instructors spend time serving not only our JC campus but the college as a whole including visiting the George County center to assist linemen in polishing their resumes and practicing their interview skills. Throughout the year, members of Learning Lab Faculty were selected for involvement in college-wide initiatives including student focus groups, faculty focus groups, student success initiative task forces (early alert and remediation for struggling students), and the Gradfest committee. Learning Lab faculty relished the opportunity to lead True Blue student groups as they spent time examining college policy and offering suggestions as to how to update and make the college policy more engaging and helpful for students. Finally, our Learning Lab Instructors love volunteering, as well, and several of our Learning Lab Instructors served their college community as they helped with the MGCCC Alumni Golf Tournament in October.



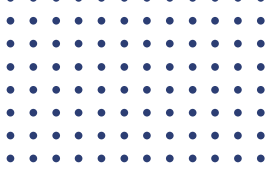
Subject - Biological and Health Sciences Workshops Students

The Metric System 8-26-2021	1	11
Basic Chemistry 9-9-2021	1	2
Study Skills/Test Taking 9/21/2021	1	19
Diffusion and Osmosis 9-23-2021	1	4
Study Skills/Test Taking 10/07/2021	1	3
Cell Respiration 10-21-2021	1	11
Genetics 11-04-2021	1	9
Study Skills/Test Taking 11/18/2021	1	16
Metric System 1-20-2022	1	11
Basic Chemistry Concepts 1-27-2021	1	4
Cell and Tissue Types 2-03-2022	1	5
Diffusion and Osmosis 2-17-2022	1	8
Study Skills Test Taking 2-24-2022	1	21
Cellular Respiration 3-17-2022	1	5
Mitosis and Meiosis - 4-07-2022	1	6
Genetics 4-14-2022	1	4

Subject - English/Writing

Workshops Students

Academic Articles-Using Databases	1	30
Marking - Resume	1	13
Find Articles	3	71
Apprentice Linemen - Resume	1	24
Bus-Mktg - Interviews	1	6
Bus-Mktg - Interviews	1	7
Resp Care Seminar - Resume	1	16
Resp Care Seminar - Interviews	1	16
Splices_Run-ons	1	0
Resp Therapy	1	8
Welding Tech-Electrical	1	20
Welding Tech-Electrical	1	20
	14	231



Subject	Workshops	Students
Factoring - WebEx	1	0
Real #s, Equations and Inequalities	1	0
Exponents and Polynomials	1	0
Solving Quadratics	1	0
Rational Expression Roots and Radicals	3	0
Solving Systems	1	0
Factoring	1	0
Real Num Equations and Inequalities	2	1
Exponents and Polynomials	1	0
Solving Quadratics	2	0
Graphing Basics	2	0
Solving Systems of Equations	2	0
College Algebra Test 2 Cram Session	1	3
Bihn Test 3 Cram Session	1	2
Bihn Final Exam Cram Session	1	2
Frisbie Test 2 Cram Session	1	2
Frisbie/Thompson Factoring	1	2
Trigonometry	1	9
Math 2623 - Eval Trig Funct and Identities	1	15
Math 2913 - Eval Trig Funct and Identities	1	15
Calculus IV Integration of Trig Function	2	24
Math 1613 - Sims Test 2 Review	1	10
	29	85



	<u>Workshops</u>	<u>Students</u>
Grand Total:	90	825

Media

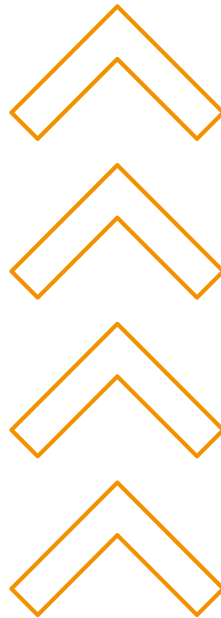
Chuck Flowers – Media Services Specialist

FY 22 Media Budget

Title	YTD Activity	Adjusted Budget
POSTAGE/FREIGHT	\$3.99	\$468.00
OFFICE SUPPLIES	\$1,823.70	\$2,234.00
MINOR EQUIPMENT	\$4,025.07	\$4,109.00
LIBRARY FILMS	\$810.69	\$985.12

The Media Services section of MGCCC JC has finally been returning to a slightly more normal pace with students returning to a more traditional setting. Events have grown in scale and attendance with more people on campus.

This past year, we generated film projects for student performances, instructor demonstrations, and promotions of services such as the Do More Food Pantry. With the ongoing construction in the mall area of campus, we created videos assisting with navigation to and from the LRC and Bookstore with the help of Ivan Philippoff. Deployment and use of an outdoor, inflatable screen and projection system made for a fun evening with Phi Theta Kappa and their Drive-in Movie Night. Now an installed, improved screen and projection system in the renovated Cafeteria space will allow for more such events, rain or shine. Support for Student Services events also helped keep Media Services busy throughout the last year. Sound systems and microphones were necessary additions for several of their planned activities like Fall Festival Trunk or Treat as well as many other fun events and orientation related activities.



Media

Media Services also recommended systems for updating some of the equipment in the JC Fine Arts Auditorium and streamlined the PA equipment for ease of use while establishing an “always ready” audio solution. We added microphones for capture and audio reinforcement for dramatic and choral performances to increase streaming and recording audio capabilities in the auditorium. We made further recommendations for improvements to the lighting systems in the Auditorium to the Fine Arts Faculty. Additionally, improvements to the audio systems of the SSC and Gym are nearing completion. Collaboration with Campus Police on the installation of a new bulletproof glass partition complete with an audio system is continuing, as a need to dial into the system necessitated the purchasing of additional equipment. Discussions for additional TVs to be added to the CTE building are ongoing.



Media

Media Services purchased more pieces of minor equipment to update our audio capabilities and acquired cabling for power and long-distance HDMI runs as well as a video switcher to improve presentation capabilities. Small format digital audio mixers made reinforcing speaker audio a breeze due to the advanced management of feedback and other distracting noises. Small footprint speakers with battery operation capabilities and a portable 500-watt battery backup system continue to add to the mobility and accessibility of audio systems in areas where available power is scarce or nonexistent. Plans for the purchase of updated cameras for photo and video should aid in future video production needs.



Library

- Create workshops to teach and support literacy and proficiency in digital research and promote a digital literacy campaign
- Initiate roundtable discussion with schools in order to partner with instructors, going beyond orientations, to gamifying events, discussing credible sources, and collaborating on assignments
- Provide research support and help as needed with discussions and EDPs based on instructor needs including best practices with andragogical theory
- Prepare the physical collection for the culling of out-of-date or underutilized materials as the LRC transitions to a center for teaching and learning excellence

Learning Lab

- Continue to fine-tune our experience with Accudemia to promote data-informed decisions and scheduling
- Learn Canvas Studio in order make quick instructional videos for students and instructors to share with their classes
- Build relationships within schools in order to facilitate trust and gain expertise with knowing which workshops are the most helpful at the most appropriate times during the semester
- Start a Pop-Up lab at the Bryant Center at Tradition for nursing skill support

Media

- Complete CTE building television projects
- Create a plan and purchase updated cameras and video equipment to keep pace with future video production needs
- Design and advocate for new ways to serve students and staff through media, particularly in community events, as the LRC undergoes transformation
- Help in the design and planning for new demonstration classrooms in the redesign of the LRC
- Continue consulting in discussions for improvements to the lighting systems in the Fine Arts Auditorium and provide support as that project gets underway



Perkinston Campus

Library

Vanessa Ritchie – Assistant Dean LRC

Laura Savage – Librarian

Shugana Williams – Librarian

Valerie Bonner – Cataloger, Adjunct Librarian

Ashley Miller – Administrative Assistant

FY 22 Library Budget

Title	Adjusted Budget	YTD Activity	Available Balance
Postage/Freight	\$18.00	\$17.94	\$0.06
Repairs / Maintenance	\$0.00	\$0.00	\$0.00
Service Contracts - Equipment	\$0.00	\$0.00	\$0.00
Office Supplies	\$4,048.00	\$4,048.00	\$0.00
Periodicals / Subscriptions	\$16,542.00	\$16,476.65	\$65.35
Food for Persons	\$30.00	\$0.00	\$30.00
Minor Equipment	\$4,109.00	\$3,780.59	\$328.41
TRAVEL	\$0.00	\$0.00	\$0.00
Equipment - Educational	\$447.00	\$446.99	\$0.01
Computer/Technology Equipment	\$89.00	\$0.00	\$89.00
Library Books	\$13,379.00	\$13,369.25	\$9.75

Library

The primary focus of the library during Fiscal Year 22 was outreach to both students and faculty. The Assistant Dean held department meetings with all departments across the campus to ascertain how the LRC could best assist faculty and students. As a result, numerous LibGuides were created for specific courses, targeted orientations and workshops were held to assist students with known areas of difficulty, and faculty gained a better understanding of how the LRC could assist them. With students returning to classroom instruction, the Library once again began offering Science Cafes to encourage student participation and to widen their knowledge base. The Science Cafes offered were Doctors without Borders, Goat Farming in Mississippi, and the always popular Hattiesburg Zoo traveling animal exhibit. During the Spring semester Shugana Williams, Valerie Bonner, and Laura Savage once again offered the Prime Time Reading Program to disadvantaged children in the local community. The six-week event was well attended by local children and their families.



Library Goals for FY23

Great changes are coming to the Library, and the librarians are all preparing to implement these changes. The library is undergoing a transition to become a Learning Commons. A Learning Commons is a shared space that can be both physical and virtual. The Learning Commons has three distinct zones with each zone meeting specific needs of faculty and students. Project-based learning and group work areas are found in the Collaborative Zone. The Social Learning Zone is a more casual collaborative area for students to relax and study together. Finally, the Individual Study Zone is a quiet area where students can work individually on projects or class work.

Library

The primary goals for FY23 are to ready the library space for this transition. With that in mind the following activities are undergoing planning:

- Weeding the library collection of all old and/or unnecessary materials
- Reorganizing the layout of the facility
- Determining what new equipment and furniture will best suit the reorganization
- Determining what budget will be needed to finance the reorganization



Learning Lab

Vanessa Ritchie - Assistant Dean LRC

Tiffany Smith – Administrative Assistant

Jana Ball – Science Instructor

Bryan Daniels – Mathematics Instructor (Fall)

Michael McKinney – English Instructor

Amber Morrisette – Computer Lab Instructor

Rhonda Paslay – Mathematics Instructor (Spring)

Darlene Bush – Mathematics Adjunct

Zachary Dozier – Spanish Adjunct

Katherine Jellum – English Adjunct

Michael Loui – Science Adjunct

Amber Rivera – Science Adjunct

Candice Torrey – Mathematics Adjunct

Cindy Whitaker – Accounting Adjunct

Gaye Winter – English Adjunct



FY 22 Learning Lab Budget

Title	Adjusted Budget	YTD	Available Balance
Software Acquisition	\$2,432.00	\$2,220.63	\$211.37
Office Supplies	\$911.00	\$761.34	\$149.66
Minor Equipment	\$1,075.00	\$1,075.00	\$0.00

Learning Lab

There were a number of changes in the Learning Lab over the course of FY22. Schuyler Webb, our Science instructor, transferred over to the Science Department. Jana Ball from the Harrison County campus transferred to Perkinston and filled the vacant Science instructor position. Vivian Smith, our Mathematics instructor, retired, and Bryan Daniels replaced her at the start of the Fall semester. In the Spring, Bryan transferred to the Math Department, and Rhonda Paslay replaced him.

The college removed Covid-19 restrictions, and attendance in the Learning Lab increased to over double the number of students from FY21. Unfortunately the tracking system in the Learning Lab had numerous issues and did not accurately record the number of hours students spent in the lab. Although not completely accurate, we do have the approximate number of visits to the lab. There were just over 10,000 visits recorded over the course of the fiscal year.

We held 92 orientations with just over 1500 students in attendance, and we had 539 students enrolled in the Canvas shell.

Learning Lab Goals for FY23

Like the library, the Perkinston Learning Lab will be undergoing reorganization during the FY23. Our primary focus will be to determine the best utilization of space within the lab and to create a specialized teaching area for instructors to utilize and practice with new technology. Outreach to faculty and students will continue, and instructors will focus on increasing student attendance and focused workshops in problem areas.

Media Services



Vanessa Ritchie – Assistant Dean of LRC

Nick Fint – Media Specialist

The Perkinston Media Services Center provides excellent service to both faculty, students, and departments. The Media Services Center provides assistance at campus events such as football games, EDP sessions, student events such as Idol Night, and Movie nights, Board of Trustee meetings, and many other student services events. A wide variety of equipment is available for use around campus and technical expertise is available to faculty regarding classroom equipment.

Media Services Goals for Fiscal Year 23:

- Research and test new technology and equipment to aid faculty in their classrooms
- Maintain and/or replace old or broken equipment.

FY 22 Media Budget

Title	Adjusted Budget	YTD Activity	Available Balance
Postage/Freight	\$6.00	\$5.95	\$0.05
Office Supplies	\$2,762.00	\$2,716.04	\$45.96
Minor Equipment	\$6,222.00	\$5,911.00	\$311.00
Library Films	\$0.00	\$0.00	\$0.00

